

Category	Topic	Ref	Action/Objective	HML	Resp	Updates	Status
TRANSPORT	Bus Services	1	Investigate the possibility of improving services to Manningtree including possibility of diverting 103/104 service and extending the 247 service	H		11/01/12 All issues relating to Buses have been put to ECC. 14/3/12 Meeting arranged with ECC to discuss. ECC have advised that their priority at the moment are the tender bids so will need to defer until May. 11/4/12 Awaiting response from ECC meeting to discuss	Outstanding
TRANSPORT	Bus Services	2	Investigate if it is possible to introduce a service for commuters to Manningtree Station.	M		11/01/12 All issues relating to Buses have been put to ECC. 14/3/12 Meeting arranged with ECC to discuss. ECC have advised that their priority at the moment are the tender bids so will need to defer until May. 11/4/12 Awaiting response from ECC meeting to discuss	Outstanding
TRANSPORT	Bus Services	3	Investigate the possibility of Increasing frequency of services to Colchester.	M		11/01/12 All issues relating to Buses have been put to ECC. 14/3/12 Meeting arranged with ECC to discuss. ECC have advised that their priority at the moment are the tender bids so will need to defer until May. 11/4/12 Awaiting response from ECC meeting to discuss	Outstanding
TRANSPORT	Bus Services	4	Consider the possibility of improving services around the village including more Request Stops and a service up to The Heath from the village centre.	M		11/01/12 All issues relating to Buses have been put to ECC. 14/3/12 Meeting arranged with ECC to discuss. ECC have advised that their priority at the moment are the tender bids so will need to defer until May. 11/4/12 Awaiting response from ECC meeting to discuss	Outstanding
TRANSPORT	Bus Services	5	Publish details of Bus timetables more widely including possibly in the Parish Magazine and on Parish Notice boards.	H		8/2/12 There are basically 2 services: 247/247A (Colchester/Langham/Dedham) and on Sundays 102/103/104 (Colchester /via Ardleigh/Harwich). Bus Timetables can now be accessed through Parish Council Website where they can be viewed or downloaded and printed. Timetables also appear on all bus stops along the routes and details have also been published recently in the Parish Magazine, The full route timetables are too extensive and are often subject to changes to appear permanently on the Parish Notice Boards.	Complete
TRANSPORT	Hopper Bus	6	Investigate possible extension of the Hopper Bus route so that it benefits more areas around village itself.	H		11/4/12 The organisers of the Hopper Bus have no plans to extend route as they are restricted to one hour to include break time for driver. Hopper starts 1st July to 29th September 2012	Complete
TRANSPORT	Hopper Bus	7	Investigate if timings of the Hopper Bus could be adjusted so that it can be used by commuters to Manningtree Station.	L		14/3/12 The organisers of the Hopper have been approached who advised that it would not be feasible to schedule the Hopper for use by commuters and suggested that commuters could join together to arrange a mutual taxi service perhaps.	Complete

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TRANSPORT	Community Bus	8	Investigate Community Bus Options including alternatives to actual community bus i.e. possibility of volunteers to take people to Manningtree or possibly encourage local taxi firm to run a minibus on-demand service.	L		11/4/12 Manningtree Community Bus has now agreed to come into Dedham on Thursday mornings to take shoppers to Tesco's Highwoods. Cost £2.50 round trip. This has been advertised locally and will hopefully get taken up by locals.	Complete
TRANSPORT	Community Bus	9	Work with neighbouring communities to see if a Community Bus could be shared.	M		11/4/12 Awaiting replies from neighbouring Parishes.	Outstanding
TRANSPORT	Cycle Route	10	Investigate and report status of any plans for introduction of cycle route to Manningtree.	M		11/4/12 Approached Dedham Vale and Stour Valley Project who do not have the resources currently but it is something they would like to achieve in the future. Not seen as something that can be progressed at this time.	Complete
TRANSPORT	Cycle Route	11	Investigate 'safe cycle routes' to Manningtree using the existing road network.	M		11/4/12 Approaching Essex Highways for Feasibility Study using existing road network.	Outstanding
ROADS & TRAFFIC	Speeding	12	Encourage enforcement of Speed Limits more rigorously for both cars and lorries.	H		9/11/11 Speed checks planned for High St end near Stratford Road and in Mill Lane adjacent to the car park. 14/12/11 Have been further Police Speed checks 11/4/12 Far more is now being done by the Police and by Speedwatch at regular intervals throughout the village - this should now be maintained as a watching brief by the DPC.	Ongoing
ROADS & TRAFFIC	Speeding	13	Have more speed reminder roundels placed where they would be effective.	M		11/4/12 To be addressed	Outstanding
ROADS & TRAFFIC	Speeding	14	Review all speed limits throughout the village to see where speed reductions would be beneficial and facilitate implementation where possible.	M		11/4/12 Now relying on the increased activity by Police and Speedwatch to try and control speeding - this should now be maintained as a watching brief by the DPC	Ongoing
ROADS & TRAFFIC	Speeding	15	Seek increase in the regularity of speed checks (both Speedwatch and Police) at key points around the village.	H		11/4/12 This is same as No 12 and there has been an increase of speed check activity.	Ongoing
ROADS & TRAFFIC	HGVs	16	Investigate possibility of Road Signs at the A12 and village entries restricting HGV entry and signs on the A12 advising 'Not to follow Sat Nav'.	L		11/4/12 This has been a long running debate will need to be reviewed again	Outstanding
ROADS & TRAFFIC	HGV's	17	Review direction signpost at crossroads and major junctions as not always clear e.g. 'To Manningtree' at Heath Crossroads' to ensure traffic going the most suitable way i.e. up Coggeshall Road.	L		11/4/12 To be addressed	Outstanding

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ROADS & TRAFFIC	HGV's	18	Encourage greater use of enforcement actions where Vehicle Weight Limits are contravened or where there is inappropriate parking.	H		11/4/12 Checks are regularly carried out at Lamb Corner by the Weight Enforcement authority. Needs to be taken forward as a watching brief by DPC	Ongoing
ROADS & TRAFFIC	Roads	19	Review effectiveness of road signs and markings e.g. 'Stop' signs at crossroads such as The Heath.	M		11/4/12 To be addressed	Outstanding
ROADS & TRAFFIC	Pavements	20	Investigate possibility of improving the pavement between Coopers Lane and Forge St. and providing a walkway between Forge Street and Manningtree Road on east side.	L		11/4/12 Where new developments are Completed new footpaths have to be included and there is already a footpath on other side of road so additional developments would be unlikely to be forthcoming. This would continue to be a watching brief of the DPC Planning Committee.	Ongoing
ROADS & TRAFFIC	Roads	21	Encourage the cutting of hedges at road junctions to improve visibility and improve road safety.	H		9/11/11 There has been cutting of the hedging in Mill Lane to improve effectiveness of the Lamp there and improve safety. 11/4/12 The Ongoing procedures are well established and actions taken when necessary. This now needs to be taken forward as a watching brief of the DPC	Ongoing
PARKING	High Street	22	Research the desirability and viability of short term parking within the High Street.	L		11/4/12 To be addressed	Outstanding
PARKING	High Street	23	Have parking bays and restrictions more clearly defined with clearer markings.	M		11/4/12 Survey Completed and awaiting response from CBC	Outstanding
PARKING	High Street	24	Consider Dedham Residents stickers or permits or some sort of local scheme to support locals using the High St.	L		11/4/12 A viable way forward with current parking restrictions cannot be identified as stickers all very well but spaces would need to be maintained and that is impracticable - A watching brief needs to be maintained by DPC.	Ongoing
PARKING	School Parking	25	Encourage all interested parties (e.g. School, parents and residents) to get involved to improve parking, dropping off and picking up at the School.	H		14/3/12 Meeting now arranged for all parties involved in the school parking to see what can be done. 11/4/12 Lots was done and discussed but unfortunately no real outcome some measures taken by PCSO and Parking attendants but still no real solution to the problem identified.	Outstanding
PARKING	Enforcement	26	Ensure greater control and enforcement over the time restrictions currently in place in the High St. and enforcement over poor parking e.g. double yellow lines, corners and at junctions.	H		11/10/11 Parking enforcement officers have doubled their visits to the village. The same officers now look after Dedham and Manningtree and are now visiting both areas on the same day instead of twice a month to each. There are periods when staff shortages will inhibit this, e.g. annual leave or sick absences. Needs to continue to be an issue for resolution.	Outstanding
PARKING	Car Parks	27	Ensure the Mill Lane Car Park is kept Free of Charge.	H		11/4/12 This is a CBC Car Park and every attempt by them to introduce charges here is resisted by the DPC so a watching brief will be maintained here by the DPC with no further specific action at this time.	Ongoing

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PARKING	Car Parks	28	Research the desirability and viability of introducing additional parking facilities at the West End of the village.	L		11/4/12 <i>To be addressed</i>	Outstanding
PLANNING	Housing	29	Promote affordable housing for the young as a major housing need when considering planning requests.	H		9/11/11 <i>The process has now been commenced to get an independent Housing Needs Analysis Survey created.</i> 14/12/11 <i>Awaiting copy letter and survey from RCCE.</i> 8/2/12 <i>Housing Needs Analysis is for distribution February</i> 14/3/12 <i>Housing Needs Analysis Survey has now been distributed and a good response has already been received</i> 11/4/12 <i>Housing Needs Survey now Completed - recommendations approved by DPC. Also a watching brief on this will always be maintained by DPC Planning sub Committee.</i>	Ongoing
PLANNING	Housing	30	Promote development of smaller properties e.g. downsizing, retirement and bungalows when considering planning requests.	H		11/4/12 <i>Now affordable housing needs identified then projects or schemes can progress and developers advised as necessary by Planning Sub Committee going forward.</i>	Ongoing
PLANNING	Housing	31	Discourage the development of large Executive style housing whenever appropriate.	H		11/4/12 <i>Visiting CBC re overdevelopment of some sites in Parish with view to future restrictions. Always forms part of Planning Sub Committee brief.</i>	Ongoing
PLANNING	Developments	32	Prevent inappropriate redevelopment of existing gardens into additional properties.	M		11/4/12 <i>All now taken forward on regular basis as part of the Planning Sub Committee responsibilities with all planning applications.</i>	Ongoing
PLANNING	Developments	33	Restrict inappropriate new developments whenever possible to prevent general over development of the Parish.	H		11/4/12 <i>Restrictions have been placed on two current applications via conditions which need to be included. This is a continuous action of the DPC Planning Sub Committee.</i>	Ongoing
PLANNING	Developments	34	Restrict inappropriate conversions of smaller properties into larger executive ones.	H		11/4/12 <i>This is Ongoing and included in consideration of all applications by Planning Sub Committee.</i>	Ongoing
PLANNING	Developments	35	Discourage change of use planning applications to residential from retail.	H		11/4/12 <i>This will remain as part of watching brief of the Planning Sub Committee</i>	Ongoing
PLANNING	Developments	36	Improve vigilance on developments to ensure that developers adhere strictly to planning approval and prevent conditions being breached.	M		14/12/11 <i>Meeting to be rearrange to address this issue with CBC</i> 8/2/12 <i>Meeting Held with Planning Dept to address all the issues re lack of enforcement of planning permissions and they have undertaken to address them all.</i> 14/03/12 <i>Quarterly Meetings re-established between CBC Planning Officers for Dedham, Enforcement and Ward Member.</i> 11/4/12 <i>Extremely time consuming so restricted to applications that are contentious - to be reviewed by new DPC. To be taken forward as part of the perpetual workload of the Planning Sub Committee</i>	Ongoing

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PLANNING	Listening to Locals	37	Ensure greater notice of local needs and opinions is taken when considering development applications.	H		14/12/11 Confirmation now received that the Parish Plan will now be incorporated as adopted guidance into planning process CBC 14/03/12 Meeting arranged with Ward Member and local Group of residents Ref. Appeals currently being considered. 11/4/12 Consultation remains Ongoing with public and interested parties as and when all applications are put forward. Notice boards and 'the Monthly meetings provide opportunity for input. This remains part of the Ongoing role of the Planning Sub Committee	Ongoing
PLANNING	Listening to Locals	38	Improve public awareness of planning applications and seek their input e.g. public meeting with CBC planners.	M		11/4/12 Correspondence on email records as proof - awaiting CBC to give dates for next meeting with Planners.	Ongoing
PLANNING	Listening to Locals	39	Discourage change of use planning applications to residential from retail.	H		Repeated in error See 35 above	Complete
PLANNING	Listening to Locals	40	Promote the existing Village Design Statement to ensure that it is taken into account by CBC when considering applications.	H		9/11/11 Karen Syrett has reconfirmed that " where relevant we (Spatial Policy) make reference in spatial policy responses to planning applications if a VDS has been adopted for area. This helps highlights that an adopted community plan exists" 11/4/12 VDS always considered by DPC sub committee and referred to as required in comments on Planning Applications Will always be addressed and mentioned by Planning Sub Committee when considering applications and maintain watching brief.	Ongoing
SAFETY & CRIME	Safety & Crime	41	Encourage PCSO to increase his visibility around all areas of the parish and promote his existence and services including providing his contact details	H		11/4/12 Meetings held with Chairman and Brian Hindley to review workdays and some changes agreed with Police. Efforts also being made to increase awareness of the role of the PCSO. Details available via Parish Magazine in which regular reports provided.	Ongoing
SAFETY & CRIME	Safety & Crime	42	Support the retention of the services of the PCSO.	H		11/4/12 The continuance of the PCSO will always be under review in terms of need and finance so should taken forward as part of watching brief by full DPC.	Ongoing
SAFETY & CRIME	Safety & Crime	43	Promote and support Neighbourhood Watch schemes.	H		11/4/12 Dedham already has a coordinator for Neighbourhood watch (Ray Medlar) and he takes this forward when necessary and support would be given by DPC if requested.	Complete
COMMUNITY DEMOCRACY	Community Democracy	44	Seek ways to encourage greater interest in Parish Council activities and promote parishioner attendance at Council meetings to increase the community involvement in the democratic process.	M		11/4/12 Parish Council meetings are well advertised and reports of the monthly meetings and interesting topics are published in the Parish Magazine and people are encouraged to come along and 'Have Your Say'. No further specific action at this time	Complete

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COMMUNITY DEMOCRACY	Community Democracy	45	Consider ways of co-opting villagers onto sub committees for focusing on specific issues.	H		11/4/12 As and when necessary villagers will be asked to help with specific tasks and activities. This will therefore be taken into account by the full DPC when required.	Ongoing
COMMUNITY DEMOCRACY	Community Democracy	46	Consider holding more Parish Council led events such as the Workshop Day, public exhibitions and displays of key issues.	M		14/03/12 Parish Council Open Day now planned to encourage participation in the Parish Council 11/4/12 Open Day held with good response and a number of candidates have come forward for may elections to DPC Other events will be held as when identified as a need by the DPC .	Ongoing
COMMUNITY DEMOCRACY	Community Democracy	47	Consider possibility of having a youth representative on the Parish Council or hold specific Youth forums.	H		11/4/12 Approaches have been made with little response. If anyone wants to come forward then would be welcomed. Little proactive work can be done for the time being.	Complete
COMMUNITY DEMOCRACY	Community Democracy	48	Focus on the key areas highlighted in the Parish Plan and ensure that issues are addressed and results well communicated back to the parish.	H		14/3/12 First Quarterly Update Completed and published in Parish Magazine. 11/4/12 This is already a regular agenda item by the full DPC and as and when major issues to be updated they will be mention in Parish Magazine as part of regular Council Report.	Ongoing
COMMUNITY DEMOCRACY	Community Democracy	49	Continue use of the Parish Magazine and the Notice Boards as key methods of keeping the community advised of what's going on.	M		11/10/11 Parish Notice boards are regularly updated by Parish Clerk with new material as and when provided. This is now an Ongoing activity.	Complete
COMMUNITY DEMOCRACY	Community Democracy	50	Consider improvements to the use of the Internet for making Parish Council information more available.	M		9/11/11 RL placed entry into Parish Council section of Parish magazine to remind them about meetings and that minutes can be read on Parish Council Website. There is now a good website promoting news and activities relating to the Parish Council.	Complete
YOUNG PEOPLE	Young People	51	Encourage greater involvement in the many existing activities that already exist around the village.	M		11/4/12 Many activities take place around the village with youngsters involved and is not something that Parish Council can directly become involved in in encourage memberships etc but if activities are advised or assistance sought then that would be forthcoming form the Parish Council. No further specific activity at this time.	Complete
YOUNG PEOPLE	Young People	52	Investigate ways of ensuring the Young People of Dedham get involved in local decision making.	H		11/4/12 When opportunities arise every effort will be made by Parish Council to ensure all levels are involved in the process. So should be taken forward as watching brief by DPC	Ongoing
YOUNG PEOPLE	Young People	53	Promote the creation of more activities that could be introduced that would involve the Young People of Dedham.	M		11/4/12 When opportunities arise every effort will be made by Parish Council to ensure all levels are involved in the process. So should be taken forward as watching brief by DPC	Ongoing
ENVIRONMENT & CONSERVATION	Noise	54	Investigate if anything can be done about road surface noise, especially from the A12.	L		11/4/12 DOE routinely do resurfacing rather than respond specifically to individual requests. No further action possible at this time.	Complete

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ENVIRONMENT & CONSERVATION	Noise	55	Ensure that noise levels are considered before any public event is approved.	M		11/4/12 DPC responsible for the Playing Fields and all aspects of safety and noise would be considered each time by full DPC so taken forward as a watching brief.	Complete
ENVIRONMENT & CONSERVATION	Footpaths	56	Ensure maintenance of countryside footpaths is kept at the present high level as this is an important facility to the community.	H		11/10/11 A working party is to install a "kissing gate" in place of the stile on FP 22 which is part of the Essex Way. 9/1/11 Work has now been Completed on the installation of two kissing gates which have replaced the old stiles on FP 22 (part of the Essex Way).. 11/4/12 Considerable maintenance of footpaths is undertaken and there is specific responsibility for footpaths on the DPC so a watching brief is constantly maintained.	Ongoing
ENVIRONMENT & CONSERVATION	Footpaths	57	Investigate possibility of getting improvements to certain areas of the footpaths that become particularly difficult to negotiate in winter.	M		11/10/11 The muddy bit on the Essex Way (FP 36) between Castle Hill and East Lane is currently being addressed. This has involved improving the drainage and laying down a hard surface that will allow the grass to grow over. 14/3/12 New stile installed at Castle Hill entry to the Essex Way. Also still negotiating with neighbouring Parish re muddy section at River on section from Dedham Hall to Flatford as it is not our Parish but does affect our footpaths. 11/4/12 Considerable maintenance of footpaths is undertaken and there is a specific responsibility for footpaths on the DPC so a watching brief is constantly maintained.	Ongoing
ENVIRONMENT & CONSERVATION	Litter	58	Consider possibility of quarterly rambles around countryside footpaths with objective of clearing litter.	L		14/3/12 Contacted John Osborn and had a written response from M Broom the Secretary. They felt unable to assist in this way but members would be encouraged to assist in any small way they could. 11/4/12 Dedham does have own litter collection around all lanes which is done to an excellent standard. Any action on footpaths would now be taken forward as part of the regular watching brief by DPC member responsible.	Complete
ENVIRONMENT & CONSERVATION	Dogs	59	Ensure dog walkers have their dogs under proper control in public places.	M		This forms a regular item at all Parish Council Meetings and so any further specific action will be taken forward then	Ongoing
ENVIRONMENT & CONSERVATION	Dogs	60	Consider increase in availability of dog poo bins.	M		There have been a number of new bins installed and a further one is planned for lane to Allotments.	Complete
SOCIAL WELLBEING	Care for Aged	61	Investigate if enough is being done to help and support the aged and housebound and identify what further actions could be put in place.	H		11/4/12 Meals can be delivered by WRVS or equivalent. Help the Aged provides lots of services. PCSO has list of vulnerable elderly and visits regularly. Car collection service for elderly who have medical appointments, but not used so much now that we have surgery in Dedham .	Complete

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SOCIAL WELLBEING	Social Events	62	Support whenever possible the staging of Social Events e.g. Dances and Music for the whole community.	L		9/11/11 <i>No direct applications for financial support have been made in the last 6 months however there are many successful events now taking place throughout the year in and around the village. Support will be given when possible as requests are made.</i>	Complete
SOCIAL WELLBEING	Village Fete	63	Investigate the feasibility of reintroducing the full Village Fete and consider other options for fetes and celebrations.	L		14/3/12 <i>The Youth Club have now asked to take over the organisation of the Village Day on August Bank Holiday.</i>	Complete
SOCIAL WELLBEING	Social Group	64	Promote the idea of a village Community Social Group and encourage the community to self progress new activities for all e.g. Dancing, Sports, Fitness.	M		<i>Many successful events take place and usually taken forward by individuals but support would always be provided as and when requested.</i>	Complete
SOCIAL WELLBEING	Website	65	Consider the creation of a Village website.	H		14/3/12 <i>Website draft Completed. Most organisations notified and Dedham Directory 90 percent updated by mark Dempsey</i> 14/3/12 <i>Mark Dempsey is now also progressing the Village Website so Information should soon be available widely across the internet</i> 11/4/12 <i>This progressing well with key information now collated and website construction underway with assistance of a Parishioner.</i>	Outstanding
SOCIAL WELLBEING	Publicity	66	Investigate methods of publicity e.g. newsletter and internet as well as placing as much information as possible regularly on the Parish Notice boards.	M		9/11/11 <i>The notice boards are used fully. There is a good DPC website and a directory type Village website is currently under construction . Printed newsletters are no longer a cost viable option but we should encourage the use of the Parish magazine as the main vehicle for direct distribution of village information. So no further action at this time.</i>	Complete
SOCIAL WELLBEING	Parish Mag	67	Discuss with the editor of the Parish Magazine the possibility that additional information may be generated as a result of some of the Actions	H		9/11/11 <i>Editor contacted and has indicated his welcome for any community entries in the Parish Mag and has included and entry reminding every one.</i>	Complete
SOCIAL WELLBEING	Community News	68	Encourage the operation of the Community News entries into the Essex County Standard.	M		9/11/11 <i>Entry in Parish Mag encouraging residents to send their entries for the Community News section of The ECS directly by post or email and Parish Mag entry also made to encourage a volunteer to come forward to act as coordinator.</i> 14/3/12 <i>As yet no one has come forward to take the role of coordinator for Essex County News on but details for anyone to submit information individually to the ECN have been provided in the Parish magazine.</i>	Outstanding

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PUBLIC SERVICES & AMENITIES	Playing Fields	69	Ensure Playing Fields remain suitable for all to use and enjoy as a genuine public amenity and free from the bad language on the sports pitches.	M		14/3/12 Further letter to be drafted seeking elimination of bad language on the playing fields. Letter sent to Sports and Social Club advising that final warning re use of bad language and action that must be taken and if it occurs again otherwise will be left with no alternative but to ban football matches being held on the playing fields. Response confirmation received from Sports & Social Club. 11/4/12 Situation continues and will be monitored again at the start of new season and actions taken if necessary.	Outstanding
PUBLIC SERVICES & AMENITIES	Play Areas	70	Investigate the possibility of establishing an additional Play Area in The Meade.	L		14/3/12 Has been look at and considered too small and unsuitable to provide a useful facility 11/4/12 Play Areas are a regular item on the DPC agenda so no specific further actions at this time.	Complete
PUBLIC SERVICES & AMENITIES	Salt Bins	71	Ensure adequate Salt Bins are always available at key points around the village.	M		14/12/11 Salt has been supplied and currently stored at SW house ready for distribution or collection. 11/4/12 This is a regular item each winter on the DPC agenda so no specific further actions at this time.	Ongoing
BUSINESS & ECONOMIC WELLBEING	Retail Association	72	Encourage the re-establishing of a Dedham Retail association to address the issues of business costs e.g. rents and rates and other issues.	H		11/4/12 To be addressed	Outstanding
BUSINESS & ECONOMIC WELLBEING	Retail Association	73	Promote to the Association the possibility of a loyalty scheme for locals to increase usage of the Dedham retail outlets.	L		11/4/12 To be addressed	Outstanding
Status Explanations							
Outstanding	Where an item is yet to be completed						
Ongoing	Where an item is to be taken forward on a regular basis either by the Parish Council as a whole or by a sub-Committee						
Complete	Where an item has been addressed and either achieved or no further action is deemed possible.						